

## AUSTAR COAL MINE COMMUNITY SUPPORT PROGRAM

### Guidelines

#### OVERVIEW

Austar Coal Mine provides support to a range of local community groups, initiatives and sponsorships within the area. The Community Support Program aims to make a genuine positive difference in the communities in which Yancoal operates offering cash grants and in-kind support. The program will source and select initiatives to meet the needs of four specific categories;

1. Health
2. Social and Community
3. Environment
4. Education and Training

#### ELIGIBILITY

The following is considered when determining whether an application for community investment support is appropriate:

- Be from a not-for-profit, incorporated organisation operating a separate, auditable organisational bank account;
- Demonstrate the organisation's ability to manage the proposed project/activity in a professional manner;
- Primarily benefit at least one of the communities where we operate;
- Address a substantiated need in the community;
- Demonstrate how the initiative will directly benefit the local community;
- Demonstrate a high level of community involvement i.e. be widely beneficial to the community;
- Demonstrate or progress towards financial sustainability, i.e. will not be reliant on ongoing funding from Yancoal;
- Have clearly defined objectives and timeframes; and
- Be received with sufficient notice of the planned project/activity implementation or within the 'funding round' timeframe.

#### INELIGIBILITY

Applications or proposals for support of the following will be deemed ineligible:

- Political parties or organisations, politicians or candidates for public office;
- Individuals; including those seeking support for activities such as academic studies;
- 'for profit' organisations;
- Projects/activities that do not demonstrate financial sustainability;
- Overseas appeals; and
- Projects/activities that have already been completed (retrospective funding).

#### PROCESS

Applications will be considered annually and must be lodged by **31<sup>st</sup> January 2019**.

The Austar Coal Mine Community Support Program Application Form must be completed in full.

A committee comprising of community representative(s) and Austar Coal Mine employees will assess applications and make recommendations on what support should be provided. Alignment with support guidelines will not guarantee support. Austar Coal Mine retains absolute discretion over community support allocations.

Successful applicants will assume all normal commercial responsibilities including public risk and/or any other appropriate insurances. Successful applicants may also be asked to publicly recognise Austar Coal Mine's support.

## AUSTAR COAL MINE COMMUNITY SUPPORT PROGRAM

### Application Form

*Please keep your responses within the space provided.*

#### SECTION A: Applicant details (entity being considered for Austar Coal Mine community support)

1. Name of Applicant: .....

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2. Summary of Applicant including, size, membership and other relevant details:

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3. Is the applicant a not-for-profit organisation?  Yes  No

4. ABN: .....

5. Type of organisation (as per ABN registration): .....

6. Is the Applicant registered for GST? .....

7. Website : .....

8. Address: .....

9. Applicant contact person: .....

Role within the organisation: .....

Contact details (phone and email): .....

10. Applicants bank details (to be used should the application be successful):

Bank and Branch: .....

Account Name: .....

BSB Number: ..... Account Number: .....

**11.** Has the Applicant previously received community support from Austar Coal Mine? If so, provide details including proof of completion:

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**SECTION B: Project (activity for which the Applicant is requesting Austar Coal Mine support)**

**12.** Project name: .....

**13.** Describe the Project. Consider including aims/objectives, the need it will address, the community benefit it will deliver, whether it is an existing or new Project, and why Austar Coal Mine should provide support:

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**14.** Where is the Project located and/or what communities will it benefit?

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**15.** What is the planned start and end date for the Project (and other relevant dates)?

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16. What is the total cost of the Project? .....

17. What support is requested from Austar Coal Mine?

Financial     In-kind

18. Detail the type and value of assistance requested. An itemised budget is required including quotes and anticipated income and expenditure: .....

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19. Will the Project need funding beyond this application? If so, how will that be achieved? Detail any other funding/support that has been secured or is being sought. ....

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20. What community support is there for the Project and will it proceed without Austar Coal Mine’s support?

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21. How will the project’s objectives be measured and how will you know whether it has been a success?

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22. How will the support from Austar Coal Mine be acknowledged?

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**SECTION C: Declaration:**

**The lead person within your organisation, such as the chairperson or CEO, must complete this section.**

I, being authorised to execute this form of behalf of the Applicant organisation, declare to the best of my knowledge that the information contained within is true and correct. In the event this application is successful, I accept the conditions of the Austar Coal Mine Community Support Program outlined in the Guidelines and Application Form on behalf of the Applicant.

Name: .....

Title: .....

Signature: .....

Date: .....

For inquiries and application lodgement email [Austar.CSP@yancoal.com.au](mailto:Austar.CSP@yancoal.com.au)

**Postal address: -**

Austar Coal Mine Community Support Program  
Locked Bag 806  
Cessnock NSW 2325